



# NETAJI SUBHASH ENGINEERING COLLEGE

Techno City, Garia, Kolkata – 700 152

Date: 30<sup>th</sup> November, 2020

Minutes of the meeting of the Internal Quality Assurance Cell (IQAC) of NETAJI SUBHASH ENGINEERING COLLEGE held on 27<sup>th</sup> November, 2020 [Ref. No.: NSEC/IQAC/20-21/02 dt. 20.11.2020]. The following members were present in the meeting and three members were absent who took prior permission from the Chairman of the Internal Quality Assurance Cell. The following members were present during the meeting.

## **Members Present**

<b><u>NAME</u></b>	<b><u>Position in the committee</u></b>	<b><u>Designation / Department</u></b>
1. Dr. H. Mandal	Advisor	Director
2. Prof. Tirthankar Datta	Chairman	Principal
3. Mr. Sumit Roy	Member	Registrar
4. Prof. Amal K Ghosh	Member	Dean-R&D, Professor-AEIE
5. Prof. Susovan Mukherjee	Member	Professor & HOD-EE
6. Prof. Indranil Ghosh	Member	Asso. Professor-BES
7. Prof. Piyali Chatterjee	Member	Asso. Professor, HOD – CSE
8. Prof. Sujit Ghosal	Member	Professor-ME
9. Mr. Sarthak Bhattacharya	Member	Student, 3 <sup>rd</sup> Yr-ECE
10. Mr. Abhik Banerjee	Member	Student, 3 <sup>rd</sup> Yr-CSE
11. Dr. Achintya Banerjee	Member	Guardian
12. Mr. Partha Sarkar	Member	ARM-TCS
13. Mr. Ritayan Chatterjee	Member	Sr. AO
14. Mr. Bipro Banerjee	Member	Alumni-CSE
15. Mr. Subho Samanata	Member	Ex-VP, Cognizant
16. Dr. Arindam Roy	Member	Director Operation, TIG
17. Prof. Sukumar Roy	Coordinator	Professor- BME

## **Members Absent**

1. Mr. Nilanjan Mitra	Member	Alumni-CSE
2. Mr. Prodip Mukhopadhyay	Member	MD, WEBEL
3. Mr. Prabir Sarkar	Member	Upo-Pradhan

The meeting was started by welcoming all the present members by the Director, NSEC. The Chairman, Internal Quality Assurance cell calling the meeting in order, since the quorum for the meeting was fulfilled. Leave for the absentee members were granted.

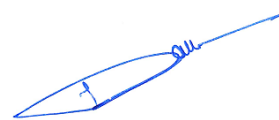
## The following points were discussed and resolved:

Agenda	Resolution
1. Confirmation of the minutes and resolution of the last meeting	The minutes and resolution of the last meeting of IQAC held on 14/08/ 2020 were confirmed by the members present.
2. Submission of AQAR 2 <sup>nd</sup> Cycle Accreditation Report of NAAC for the A.Y. 2019-2020	National Assessment and Accreditation Council has extended the AQAR submission timeline for the A.Y. 2019-20 up to 31 <sup>st</sup> May 2021 [Ref. No.: NAAC/GH/F.2.76/AQAR/2020 dt.07/10/2020]. It is decided that the AQAR 2 <sup>nd</sup> Cycle Accreditation report for the A.Y. 2020-21 will be submitted by 31 <sup>st</sup> March 2021. The executive summary of AQAR for 2 <sup>nd</sup> Cycle of Accreditation will be circulated to all members of IQAC before uploading in the NAAC portal.
3. Semester-wise Students Provisional Enrollment	University has implemented enrolment of regular and discontinued students in each semester. Students will have to submit the enrolment form from their respective login after selection of the appropriate elective papers, if applicable. Colleges would confirm their form the login of the colleges concerned. For smooth execution of the same, college will adopt semester-wise students' provisional online enrolment system prior to the university.
4. Implementation of ERP solution	Initiation of implementation phase of ERP solution will be provided by TCSion for the college. The digitization process for all aspects of ERP will be covered under Project Everest. College will provide all sorts of support for implementation of ERP solution.
5. Adaptation of NISP 2019	National Innovation and Start-up Policy 2019 (NISP 2019) for students and faculty will be provisionally adopted in aligning with college EDC policy. However, Institute Innovation and Start-up Policy will be implemented by 2022 with approval from appropriate authority. The NSEC Entrepreneurship Development Cell (NSEC-EDC) will inculcate the spirit of innovation and entrepreneurship amongst the young students of this institute, encourage and support start-up creation through guidance, mentorship and support
6. Miscellaneous	No issues have been raised.

The meeting ends with vote of thanks.



**Prof. (Dr.) S. Roy**  
Coordinator, IQAC



**Prof. (Dr.) T. Datta**  
Chairman, IQAC