

26/7/17

To,  
The Director,  
Netaji Subhash Engineering College, Garia, Kol: 152,

Through: HOD-CSE

Sub: Proposal for Induction seminar of NSEC E-Cell

Sir,

This is to inform, that on behalf of the upcoming proposed venture i.e. NSEC E-Cell, we would like to host our Induction Seminar as soon as possible. Required Details for the seminar are; Tentative Date on which we would like to host up the seminar 11<sup>th</sup> August 2017, second half keeping in mind all the other constraints as guided by the supervising faculty. Expected footfall: 110, seeing the reach and peoples interest in the program. We think APC Hall would be the perfect venue to conduct the induction seminar keeping in mind the expected footfall and the guests' profiles. Expected duration of the seminar would not be more than 2 hours. Initially we would like to start the induction process of this trial project with CSE and IT department and eventually the whole college will be inducted in various phases.

Some of the key points of the seminar would be:

- 1) An inauguration speech by our respected College authorities.
- 2) Making students aware about what an E-Cell is, its functionality and roles of participation. (Already submitted by the detailed proposal.)
- 3) The various activities and events we look forward to host throughout the upcoming year

Guest Speakers: We would like to bring in some speakers from eminent associations and organization in the relevant field, to motivate and help us in our journey by sharing their experiences. Our expected guest speakers for the day will be:

- to be  
written  
by  
HOD*
- 1) Syed Mohd Sohail, President, Jadavpur University E-Cell
  - 2) Ujjwal Kumar, Events head, Jadavpur University E-Cell
  - 3) Rajarshi Chakraborty, Mentor, Startup Weekend by Google for Entrepreneurs.

The aim of this seminar is to achieve high level of interaction with the students and understand their viewpoint and interest and ultimately grow their interest and make them acquainted with the field.

Alongside with this is an attached copy of the tentative budget and breakup required for hosting:

Regards,

Team E-Cell.

Aritra Sanyal

9333836863



## BUDGET I (approx)

<u>NAME</u>	<u>QTY</u>	<u>PRICE</u>	<u>TOTAL</u>
Posters (for promotion)	40	12/-	480/-
Promotional Banner	1	330/-	330/-
Information Leaflet	100	100/-	100 /-
Refreshment for guests	3	80/-	240/-
Refreshment for students	110	5/-	550/-
Refreshment for faculty	5	10/-	50/-
Bouquet	3	60/-	180/-
Goodies for Q&A session	3	100/-	300/-
Miscellaneous Expenses	-	-	100/-
			<b>Rs 2330/-</b>

Regards,

Team E-Cell

Ashis K. S.  
Dr. Subrata Ghosh  
For E-Cell,  
HCU.

Approved  
20/7/17









