



# NETAJI SUBHASH ENGINEERING COLLEGE

Techno City, Garia, Kolkata – 700 152

## ACTION TAKEN REPORT ON THE RESOLUTIONS OF THE INTERNAL QUALITY ASSURANCE CELL

### Action Taken on the Resolution of the meeting held on 15/11/2021

| Sl. No. | Agenda   | Resolution  | Action Taken  |
|---------|--|---|---|
| 0       | Confirmation of the minutes and resolution of the last meeting | The minutes and resolution of the last meeting of IQAC held on 23/04/2021 were confirmed by the members present.  |   |
| 1       | Adaptation of Amended Policies: Research, R&D and IPR          | The draft amendment policies on research, research and development (R&D), and Intellectual Property Rights (IPR) have been discussed and approved by all members in attendance. The consensus reached during the deliberations ensures alignment with institution's strategic objectives and commitment to fostering innovation and intellectual property protection.   | The revised policies have been uploaded onto the college website for stakeholders' access and review.   |
| 2       | VAT and Soft skill training                                    | The Training & Placement (T&P) department and Career Development Cell (CDC) will oversee the value-added training sessions. Soft skill and aptitude classes will be integrated into the regular timetable. Pre-final year students will have one hour of Aptitude class and one hour of Soft Skill class per week, while second-year students will have one hour of Aptitude class weekly. The T&P department and CDC will supervise and coordinate all aptitude and soft skill classes, submitting weekly reports on their progress. | The concerned departments have scheduled value-added training programs to commence at the beginning of the semester. Soft skills and aptitude classes have been incorporated into the regular timetable   |
| 3       | Accreditation of Programs and NIRF 2022                        | The NBA accreditation of four B.Tech programs - Biomedical Engineering (BME), Computer Science and Engineering (CSE), Electronics and Communication Engineering (ECE), and Electrical Engineering (EE) - valid until 30th June 2022. The concerned department will prepare for re-accreditation and additionally, it will pursue accreditation for the Information Technology (IT) and Mechanical   | The NBA-accredited programs have initiated preparations for the Self-Assessment Report (SAR), in addition to the IT and ME programs. The institute has registered for NIRF 2022 and is currently preparing the necessary documentation as per the requirements. |

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|   |                                   | Engineering (ME) programs. The institute will also participate in NIRF 2022 in the engineering category.  |  |
| 4 | AQAR Submission AY 2020-2021      | The Annual Quality Assurance Report (AQAR) for the academic year 2020-2021 is scheduled to be submitted soon. The coordinators assigned to each criterion are diligently preparing the report. The NAAC coordinator will submit the AQAR in due course.   | The Annual Quality Assurance Report (AQAR) for the academic year 2020-2021 has been prepared and submitted online on March 31, 2022.     |
| 5 | Students' Feedback – Odd Semester | Faculty members have developed a students' feedback software, which is now ready to collect online feedback from students. The default average attendance is set. The URL link to access the feedback software will be distributed to all HODs. Students' feedback can be submitted either online (preferred) through the software or offline (optional) via hard copy. | The feedback has been collected and comprehensive reports have been generated. The reports have been analyzed at the departmental level. |



*S.Roy*  
12/04/2022  
(Dr. S.Roy)  
Coordinator, IQAC

**Prof. (Dr.) SUKUMAR ROY**  
Co-ordinator-IQAC  
Netaji Subhas Engineering College  
Techno City, Garia  
Kolkata-700 152