NETAJI SUBHASH ENGINEERING COLLEGE

Techno City, Garia, Kolkata – 700 152
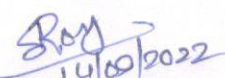
ACTION TAKEN REPORT ON THE RESOLUTIONS OF
THE INTERNAL QUALITY ASSURANCE CELL

Action Taken on the Resolution of the meeting held on 19/04/2022

Sl. No.	Agenda	Resolution	Action Taken
0	Confirmation of the minutes and resolution of the last meeting	The minutes and resolution of the last meeting of IQAC held on 15/11/2021 were confirmed by the members present.	
1	Mandatory Additional Requirement (MAR)	Students must earn a minimum of 100 Activity Points 100 Activity Points in addition to the required academic grades, and for lateral entry, 75 Activity Points are mandatory. Mentors are instructed to motivate students to actively engage in co-curricular and extra-curricular activities and submit documentary evidence. The designated faculty member assigned by the Head of Department (HOD) will maintain and verify all documents.	Faculty members are actively involved in addressing the MAR and needs of the industry and the society among students. Mentors are designated with the responsibility of maintaining comprehensive records and documents pertaining to the activities.
2	Graduate with Honours Degree	An additional 20 credit points are required to earn the Bachelor's Degree with Honours. These credits must be obtained through online courses (MOOCs). NSEC serves as a local chapter for SWAYAM-NPTEL online certificate courses and aims for the highest number of honours graduates each year. All faculty members and relevant mentors/advisors are advised to support and guide the students accordingly.	Mentors and class teachers have conducted thorough awareness sessions within their respective classes. The Local Chapter Coordinator ensures timely communication of NPTEL notifications. A significant number of students have enrolled in SWAYAM-NPTEL courses for the July-December session.
3	Academic and Administrative Audit	An academic and administrative audit is essential to evaluate the effectiveness, efficiency, and quality of both academic and administrative functions. This audit aims to identify strengths, weaknesses, and areas needing improvement within these operations. The institute will arrange for this audit to ensure comprehensive assessment and to facilitate strategic improvements across academic and administrative domains.	An academic and administrative audit committee has been formed with the objectives of formulating guidelines and conducting audits on a yearly basis. The academic and administrative audit for the academic year 2021-22 will be completed by December 2022.

4	Employability Development Initiatives	In today's job market, coding skills among students are increasingly in demand. The institute will prioritize and initiate a special drive to enhance the essential skill sets necessary for students' employability. The targeted initiatives include additional technical training, communication skills enhancement, and coding skills development based on identified needs.	The institute has introduced special coding classes conducted by faculty members and peer students. Training programs focusing on domain knowledge and communicative English classes have been arranged.

14/00/2022

(Dr. S.Roy)
Coordinator, IQAC

Prof. (Dr.) SUKUMAR ROY
Co-ordinator-IQAC
Netaji Subhas Engineering College-
Techno City, Garia
Kolkata-700 152