NETAJI SUBHASH ENGINEERING COLLEGE

Techno City, Garia, Kolkata – 700 152

ACTION TAKEN REPORT ON THE RESOLUTIONS OF
THE INTERNAL QUALITY ASSURANCE CELL

Action Taken on the Resolution of the meeting held on 19/09/2022

Sl. No.	Agenda	Resolution	Action Taken
0	Confirmation of the minutes and resolution of the last meeting	The minutes and resolution of the last meeting of IQAC held on 19/04/2022 were confirmed by the members present.	
1	IIC & Students Club Activities	The Institution's Innovation Council (IIC) has been formed under the MoE Innovation Cell, AICTE, Govt. of India and all the students clubs will perform and share the regular IIC activities as advised by the MoE Innovation Cell, Govt. of India. The top two members of each student club or chapters will become the member of IIC and the details will be uploaded on the IIC portal officially.	The details of two student members from each club have been collected through a registration form. Subsequently, these details were uploaded onto the IIC portal.
2	Rubrics for Continuous Assessments (CAs)	The university has introduced four continuous assessments (CAs) spaced evenly throughout each semester. Specific rubrics will be developed for each type of continuous assessment to ensure standardized evaluation. A committee, chaired by the Dean of Academic Affairs, will oversee this process.	A committee chaired by Dean-AA, with members Prof. C. Das and Prof. K. Bhattacharyya, has been formed. It has developed four distinct rubrics for the continuous assessments (CAs), which have been communicated among faculty members.
3	AQAR submission A.Y. 2021-2022	The Annual Quality Assurance Report (AQAR) for the academic year 2021-2022 should be submitted by December 2022 in accordance with NAAC guidelines. Prof. S. Roy, Coordinator-NAAC, will oversee the collection of data from departments using Excel format. All stakeholders are required to submit their data by October 2022.	All relevant data and documents have been collected from the stakeholders. Currently, the data is being compiled and the Annual Quality Assurance Report (AQAR) is being prepared.
4	Collaborative Program with TCS & NASSCOM	The B.Tech in Computer Science and Business System (CSBS) has been introduced with active support from Tata Consultancy Services (TCS). The institute has also introduced Academic Interface	Prof. Nivedita Ray and Prof. Arnab Dutta have been nominated as SPoCs for TCS and NASSCOM, respectively. Two AIPs have been organized

		Program (AIP) with TCS and certificated courses using NASSCOM platform. A Single Point of Contact (SPoC) is essential for the seamless execution of student-related activities across both programs.	with TCS for students in the 2nd and 3rd years of CSBS, along with an awareness program by NASSCOM for 1st-year students.
5	NIRF 2023	The institute has made the decision to participate in the National Institutional Ranking Framework (NIRF) 2023, specifically in the Engineering category. This participation aims to benchmark and showcase the institute's performance across various parameters such as teaching, learning, research, outreach, and infrastructure.	Prof. P.S. Pal, Coordinator-NBA, has been tasked with collecting, analyzing, and documenting achievements from the past academic year. The work is currently in progress, and the data will be uploaded to the NIRF portal in due course.

Roy 06/01/2022

(Dr. S.Roy)
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