



# NETAJI SUBHASH ENGINEERING COLLEGE

Techno City, Garia, Kolkata – 700 152

## ACTION TAKEN REPORT ON THE RESOLUTIONS OF THE INTERNAL QUALITY ASSURANCE CELL

### Action Taken on the Resolution of the meeting held on 28/08/2020

Sl. No.	Agenda	Resolution	Action Taken
0	Confirmation of the minutes and resolution of the last meeting	The minutes and resolution of the last meeting of IQAC held on 20/05/2020 were confirmed by the members present.	
1	On-line / blended Teaching-Learning	The classes for the odd semester 2020 will be conducted through virtual mode for theory classes and on-line/blended mode for practical session (simulation/hardware). Digital platforms viz. that Google Meet, Zoom, Webex, etc. All on-line classes should be supplemented with study materials, assignment submission, Quiz, etc. through Google classroom, Moodle etc. The induction program and bridge courses are also to be conducted using e-classrooms.	All classes are conducted online mode using Google platform. Faculty members opened google classroom and uploaded lecture materials, provided assignments, quizzes. Majority of the practical classes are held online. The 1 <sup>st</sup> year induction programs and bridge courses are also conducted using e-classrooms.
2	Industry Readiness Program	Value added training program will be conducted in digital mode preferably on Saturday with duration of three (03) hours per week. Students' feedback and analysis is mandatory for value added training programs. Mock-PI and extra classes are to be accommodated preferably on Saturday. Soft Skill class, Aptitude classes are to be accommodated in regular timetable.	Value-added training programs and Mock-PI classes are conducted online every Saturday for 3rd, 5th, and 7th semesters across all programs. Soft skill and aptitude classes are held online through regular time table.
3	Performance evaluation of the online classes	An Academic Monitoring Committee (AMC) will be formed to monitor the activities of digital classroom during this new normal situation. All kinds of documents will be collected through Google form.	The Academic Monitoring Committee has been formed and has compiled the daily class conduction report.



*S. Roy*  
18/12/2020  
(Dr. S. Roy)

Coordinator, IQAC

**Prof. (Dr.) SUKUMAR ROY**  
Co-ordinator-IQAC  
Netaji Subhas Engineering College  
Techno City, Garia  
Kolkata-700 152