

NETAJI SUBHASH ENGINEERING COLLEGE
TECHNOCITY, GARIA, KOLKATA-700152

CIRCULAR

NSEC/ICC/513A/2021-22

26.2.2021

INTERNAL COMPLAINTS COMMITTEE (ICC)

In pursuance of UGC(Prevention, prohibition and redressal of sexual harassment of Women Employees and Students in Higher Educational Institutions) Regulation 2015, the existing Sexual Harassment Redressal Committee (SHRC) is re-named as Internal Complaints Committee (ICC) as under to deal with the complaints relating to sexual harassment at workplace. The Vishaka guidelines should also be strictly adhered.

The ICC comprises the following members:

Sl.	Name	Nature	Category
1	Prof. Moujhuri Patra	Chairperson	Assistant Professor- MCA
2	Prof. Deepashree Dhar	Convener	Assistant Professor-BES
3	Prof. Debasish Barman	Member	Professor-ME
4	Mrs. Subarna Bhattacharya	Member	Sr. Technical Assistant-ECE
5	Mrs. Srabani Chakraborty	Member	Office Executive
6	Mr. Dipankar Chakraborty	Member	Convener, All India LegalAid Forum-NGO
7	Mr. Biswapratim Roy	Member	M.Tech student - CI
8	Ms. Kousumi Bhattacharya	Member	B.Tech Student - BME
9	Ms. Alsia Naaz	Member	B.Tech Student - EE

Terms of Members:

Two years for nominated members. The Committee will co-opt two more members of staff / student (as the case may be), if necessary.

Meetings:

At least once in a semester and as and when necessary

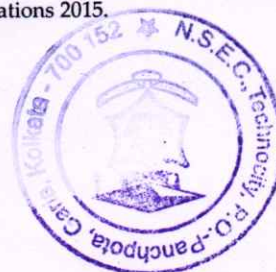
Functions:

- Conduct preliminary enquiry of all reported cases and / or complaints relating to sexual harassment at workplace involving all sections of members of faculty, staff and students of the institute.
- Submit the preliminary enquiry report to the Principal along with all documents and recommendation of possible punishment if any.
- Evolve and suggest means to take preventive measures.
- In case of allegations are not in the nature of sexual harassment, ICC may refer such complaints to the Grievance Redressal Cell.
- If ICC concludes that the allegations made were false, malicious or the complaint was made knowing it to be untrue or forged or misleading information has been provided during the inquiry, the complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC Regulations 2015.

PRINCIPAL

26/02/2021

PRINCIPAL
Netaji Subhash Engineering College
Technocity, Garia, Kolkata-700 152
(West Bengal) India



Copy forwarded for information and necessary action:-

1. Director
2. Registrar
3. All HoD's/ In Charges
4. All ICC Members
5. Institute website
6. Guard File